

I C K L O R G A N I Z A T I O N

BUSINESS MEETINGS

COLUMBUS, OHIO

BOARD OF TRUSTEES MEETING

THURSDAY, JULY 26, 2001 - 4:00-6:00 PM

Present: Odette Blum (Chair), Marion Bastien, Tom Brown, Jacqueline Challet-Haas, Ann Hutchinson Guest, Toni Intravaia, Billie Mahoney, Rhonda Ryman, Lucy Venable; Sheila Marion, Valarie Mockabee; Patty Harrington Delaney, Ilene Fox; Muriel Topaz; Tina Curran.

The meeting included the Conference organizers, the organizers of the Education sessions, former ICKL Chair, and one organizer of the Sycom Symposium.

I. Chairs and Scribes

Chairs and scribes for the technical sessions and technical reading sessions, as well as chairs for the presentations need to be appointed.

Some people were contacted prior to the Conference by ICKL Chair and Research Panel Chair and have accepted.

A few people were still needed and the attendees checked the lists of members attending the conference in order to fill the missing positions.

Guidelines for chairs and scribes will be distributed.

II. Conference report

Sheila Marion and Valarie Mockabee, Conference organizers, reported on the conference organization.

A registration desk will be organized the first day, before the opening session and at lunchtime.

A bookroom with materials displayed and on sale will be open at lunchtime everyday. Students from OSU will staff the room.

The technical person in charge of the computer and technology sessions will be available July 27, in the morning, and 1 hour in advance of presentations and computer lab sessions.

A Fellows meeting and a Board meeting will be held at lunchtime, and organizers will order lunch for the participants.

Posters of the concert, to be held on the 28th will be displayed in the Dance Department.

A message board will be installed on first floor.

If members have to travel alone on the campus late at night, an Escort service is available and recommended. The phone number will be given to everyone, and posted on the message board.

Wearing of shoes will be permitted in the main studio, where most of the sessions will be held. Food and drink will not be allowed.

All participants will receive a name tag. Those from OSU will have a red tag to identify them to anyone needing assistance in the building.

Parking passes will be available from the on-site organizers.

Copying for the sessions can be done on site, and the cost will be charged to the organizations (ICKL and Motus Humanus) at the end of the conference.

Sheila Marion will organize this. For other copying, members have access to a copy shop across the street.

III. Education Sessions

Ilene Fox and Patty Harrington are organizing the Education sessions. There will be an opening session to present the topics and propose discussion issues. All the related sessions will be chaired by both of them.

IV. SyCom Symposium

At the SyCom Symposium, just after the ICKL conference, the sessions will be videotaped. Further details will be discussed during the week.

V. Opening Reception and Opening Session

The opening reception will be held at the Faculty Club, with drinks and a buffet. The reception will be the occasion to honor DNB Extension founders, Helen Alkire, Lucy Venable, and Odette Blum.

Karen Bell, Chair of the Dance Department, Odette Blum, Chair, and Ann Hutchinson Guest, President, will be welcoming ICKL attendees.

For the Opening session on Friday, July 27 it was determined that attendees will be asked to introduce themselves, giving their name, affiliations and primary interests.

VI. Venue for the next conferences

Odette Blum presented the three offers she has received for the next conference, in 2003. Dai Ailian proposed that the conference be held in Beijing. Yunyu Wang in Taipei contacted Odette Blum, in order to see if ICKL could join COD (Congress On Research in Dance) and WDA (World Dance Alliance) for a joint conference to be held during the summer of 2003.

Jean Jarrell from the Laban Centre, London, proposed the Laban Centre which would be in its new building by then.

Letters from Yunyu Wang and Jean Jarrell detailing their proposals were distributed to Board members.

Board members discussed the possibilities. A question arose as to whether we should start a regular rotation between America, Europe and Asia. In this case, it would mean a venue in Asia in 2003. It was agreed that this would be warranted because of the expanding interest in notation in that region.

It was suggested that perhaps the Laban Centre would be interested in postponing their offer until 2005. Jean Jarrell will be contacted to see if this is a possibility.

VII. Non Profit Status

Odette Blum reported that she made an application for ICKL to be a Non Profit organization. The application forms have been filed with the Internal Revenue Service. The process takes several months though she had hoped to hear in time for the conference.

VI. General Meetings

Items to be included in the agenda for the two General Meetings were discussed. A report on the publications and the continuation of the bibliography will be presented by Lucy Venable and Marion Bastien. Carl Wolz will be asked to report on the future publication of the translation of the Topaz' Elementary Labanotation in Asian languages. The nominations for Officers and Board of Trustees will be co-ordinated by an Election Committee – Ray Cook and Billie Mahoney. The possibility of adding an Assistant Secretary was discussed. If we add this position, it should follow the staggered term principle, i.e. the Assistant Secretary would be elected this time for a two-year term.

Respectfully submitted

Marion Bastien, Secretary

FELLOWS MEETING

FRIDAY, JULY 27, 2001 - 5:00–6:15 PM

Present: Jacqueline Challet-Haas (Chair), Georgette Amowitz-Gorchoff, Marion Bastien, Odette Blum, Tom Brown, Ray Cook, Mary Corey, Christine Eckerle, Ilene Fox, János Fügedi, Ann Hutchinson Guest, Vera Maletic, Sheila Marion, Billie Mahoney, Leslie Rotman, Rhonda Ryman-Kane, Muriel Topaz, Carl Wolz.

I. Fellowship applications

Two candidates have applied for fellowship, Wendy Chu and Anja Hirvikallio. Their application forms and materials submitted have circulated amongst the Fellows, and will be reviewed at the next Fellows meeting, on Monday the 30th.

II. Venue for the next conferences

Three proposals, London - England, Beijing - China, Taipei - Taiwan, have already been discussed in the Board of Trustees Meeting, and will be discussed with the members at the General Meetings. A description of the three proposals was given to the Fellows present.

Before opening discussion on the three proposals, a few other points were brought up. The length of the conference was discussed. Some felt one more day could be added while others felt that the actual format was long enough for a conference.

It was noted that having workshops or learning experiences, such as the short pre-conference workshops in Barcelona, or the SyCom Symposium this time, were good models to follow.

The three venue possibilities were discussed again. Discussion will be held at the General Meeting with all members present, but the body of Fellows can discuss in advance, sort out the issues, and give recommendations.

From the discussion it arose that we favored a conference in Asia, that we would like to explore the Conference in Taipei, with the formation of a Committee to work on the details.

We would like to envisage London's proposal for 2005, if this proposal could be postponed. This will be our recommendation at the General Meeting.

Following are some of the points in favor of the Taipei proposal. It was agreed that we should now do a regular rotation around the 3 continents. There are several notation groups in Asia (Taiwan, Hong Kong, Seoul, Tokyo, China, and others in South East Asia like Philippines and Malaysia). There are 8 institutions in Taiwan where notation is taught, at secondary or tertiary level. We thought that many of our presentations have a broader scope than "notation" and should be presented to the wider dance community. Being associated with other conferences such as CORD or WDA could provide this opportunity, either by having other conferences attendees coming to the ICKL sessions, or by encouraging ICKL members to submit papers to the other conferences.

III. Nominations for the Board of Trustees

Ray Cook and Billie Mahoney have been asked to act as an Election Committee, and they will coordinate the call for nominations.

Job descriptions for Vice Chair, Assistant Treasurer and Secretary positions are available. Those job descriptions are not all complete and detailed descriptions for all positions will need to be done in the future.

The new position of Assistant Secretary was proposed. ICKL activities continue to grow, especially with more attendance at conferences. The Secretary's role involves quite a lot of work which could be shared IN the same way that the Treasurer and Assistant Treasurer share work. The Assistant Secretary position has been tested informally on trial for the last two years, but this time the position will be included in the ballot process. This position is not included in the code of regulations, but the Board has the discretion to appoint additional Board members.

The positions for which we need nominees are: Vice Chair, Secretary, Assistant Treasurer, each for a 4-year term. Assistant Secretary, for a 2-year term this time, in order to keep the principle of staggered terms.

There was a reminder that ICKL always tries to balance the Board members between the different continents. A balance between Europe and North America has been kept so far, but we should now try to involve Asian members also.

It was proposed that the Assistant Treasurer be based in one of the countries from the Euro zone, and to transfer our European Treasury to this currency.

Names for these four positions were suggested, and at the General Meeting we will ask members for nominations or nomination suggestions.

Respectfully submitted,

Marion Bastien, Secretary

MEMBERS MEETING

FRIDAY, JULY 27, 2001 - 5:00–6:15 PM

Lucy Venable (Chair)

The purpose of the meeting was to inform members more about ICKL and how a conference works so they would be better able to understand its purpose and how to participate more.

The Conference Proceedings 1959-1977 was used as reference and also to let people know that it was available for purchase. We talked about the forming of ICKL and looked at the picture of the first conference participants recognizing that some were here at this conference. The list of where the conferences have been was pointed out, and it was noted that pictures of subsequent conferences, mounted by Billie Mahoney for the Barcelona Conference, were on display in the resource room.

The distinction between Core Members, Fellows and Members was described as well as the distinction between Technical Sessions and Presentations. The method of voting on technical matters and the weighting of the votes was explained. People were encouraged to come to the business meetings to have their voices heard as that is where decisions are made about publications, venue of the next conference, reports are given, nominations reported, etc. Anyone wanting to place an item on the agenda should speak to the Chair in advance of the meeting.

After all questions were answered, the meeting was adjourned.

Respectfully submitted

Lucy Venable, Vice President

GENERAL MEETING

SATURDAY, JULY 28, 2001 - 10:30-11:45 AM

Odette Blum (Chair)

I. Nominations for Board of Trustees

Odette Blum, Chair, reported that the following officers are completing their terms: Jacqueline Challet-Hass, as Vice Chair, Marion Bastien as Secretary, Inma Álvarez as Assistant Treasurer, Rhonda Ryman as Member at large. Additionally, even though not included in the code of regulations, we will nominate an Assistant Secretary for a two year term to help the Secretary, whose responsibility has increased over the last few years.

Ray Cook and Billie Mahoney have been asked to act as the Nominating Committee.

Anyone interested in being a nominee, or in suggesting a nominee, can contact them.

ICKL code of regulations states that the Chair and Vice Chair must be Fellows, while other positions are open to all members.

II. Nominations for Research Panel

Sally Archbutt and Sheila Marion are completing their terms, and a call for nominations was made to members.

Conditions for being a member of the Research Panel were restated. Nominees must be Fellows, and are elected by all members attending the conference. Members are elected for four years.

Sheila Marion described the work of the Research Panel members. Authors willing to present a technical paper at a conference must submit their topic and a first draft of their paper to the Research Panel approximately one year in advance of a conference. The Research Panel members send their comments to the author, as well as to one another. This feed back to the authors is the main task of Research Panel members. Additionally, during the Conference, they may help authors rewrite their specific proposals in light of discussions held during the sessions. After the conference they may assist the Research Panel Chair in the writing of the Technical Summary.

III. ICKL publications and presentation of recent publications

Lucy Venable informed members that all ICKL publications were available and on display in the bookroom. During the conference, a 20% discount on all ICKL publications was offered on site for the attendees.

Members present gave information on their publications, or on publications they were aware of.

Carl Wolz told members of the on-going project to translate a textbook in three Asian languages. Laban "clubs" have been set up in Beijing, Japan and Korea, each gathering 20 to 30 members. Amongst their projects, they want to have teaching materials available, and thus undertook the translation of Elementary Labanotation. The text in Korean should be published by the beginning of this academic year. Next to follow will be a translation in Japanese and hopefully a translation in Chinese.

Muriel Topaz stated that a second edition of "Elementary Labanotation", with some corrections, was recently released. For those using the former edition, a file with the errata can be downloaded from the Alliance of Dance Notation Educators web site (<http://www2.smu.edu/dancenotation/>).

Ann Hutchinson Guest reported that "Your Move" is in the process of being translated into Japanese.

Marion Bastien reported she would like to compile a list of textbooks, published or unpublished, available in different languages.

IV. Bibliography

Marion Bastien and Lucy Venable recalled that at the last ICKL Conference it was decided to copy the entries of the four volumes of the Bibliography in a database, as a first step. From this database, three possibilities will then be available: to print a merged volume, to distribute the database in a "stand-alone" format, on a floppy or a cd-rom, or to publish the database on the web.

The database is nearly complete, and was presented to members in an earlier session.

The second step had to be discussed in order to clarify which format would be most useful to members. Members were asked to tell how they used the Bibliographies, and which formats they prefer.

From the discussions it arose that a web publication would be useful, and would reach more people, but that a printed publication would be needed too, specifically for libraries.

Some members expressed concerns about giving open access to the bibliography due to copyright matters. It was pointed out to members that the bibliography is only a list of entries, and that permission to access the materials is entirely in the hands of the holders of the scores and owners of the copyrights. An entry listed only gives an indication that the material exists.

We are also in the process of collecting new entries for a fifth volume of the Bibliography. Call for entries have been sent to all members, and we are waiting to receive the entries back. It is important for everyone to send entries of the material they notated. The bibliography is a contributive work, and the more exhaustive it is, the more valuable it is as a reference tool.

Budgets for some of the options for the publications of Volumes 1 to 4, and the preparation of Volume 5 have been prepared as part of the 2001-2003 proposed budget, to be voted at the next General Meeting.

V. Venue for the next conferences

Odette Blum reported three offers for the next venue in 2003: Beijing, Taipei, and London.

The Beijing venue is proposed by Dai AiLian. Details were not yet discussed with Dai AiLian and would be given at the next meeting.

The Taipei venue is proposed in relation with the meetings of CORD (Congress On Research in Dance) and WDA (World Dance Alliance) to be held during the Summer of 2003. ICKL could join the two organizations, with a conference overlapping or consecutive to their meetings. In joining other organizations ICKL could reach a wider audience.

The London venue is proposed by Jean Jarrell from the Laban Centre. The Centre will move into a new building with ample space and facilities. During the official year there will be several special events and conferences held at the Laban Centre, with specific administrative support, and the ICKL conference could benefit from this context.

Members were asked to express their thoughts about the three venues proposed. Odette Blum recommended that ICKL put Asia into the rotation list of venues. In the past years we started such a rotation with conferences in Asia, then Europe and now America. The large group of people active in Asian countries and the significant attendance of Asian members at conferences deems it appropriate to include Asia in the rotation.

Billie Mahoney seconded this proposal of an Asian venue, and suggested we could hold the 2003 conference in Taipei, and the 2005 conference in London.

Carl Wolz reported he had the occasion to work with the people in Taipei, and they proved to be very competent in organizing such events.

It was asked who would be the on-site organizer in Taipei. Yunyu Wang, Taiwanese working in Colorado, and Ping Heng, based in Taiwan, amongst other people on site, would be willing to organize our venue.

Muriel Topaz told members that the venues were discussed in the Fellows meeting, and that after discussion Fellows came up with a recommendation for the Taipei venue.

Ilene Fox pinpointed the reason for this recommendation which was the fact that with the two other organizations (CORD and WDA) being in Taipei in 2003, ICKL will have the possibility to be part of a larger community, and to spread our message to other conferences attendees.

It was asked whether the members of the Peoples Republic of China will be able to go to Taipei, in case of the conference being held there. They will need to get visas. In other cases of festivals or events, it has been possible for people to travel from one country to the other.

After questions and discussion, members were asked to take a show of hands for a venue in Taipei in 2003, and a venue in 2005 in London. The majority of members positively responded to this proposal.

Odette Blum stated that in case of a conference in Taipei, we would select a committee to organize the liaison between the other organizations and their conferences. Whether the ICKL conference should overlap, be consecutive or simultaneous to other conferences had to be determined. From the discussions in the Fellows meeting a consecutive or overlapping event seemed the best option.

VI. Additional topics

Ann Hutchinson Guest prepared a document showing the lineage of people involved in Laban notation. Although incomplete, this document could be of interest for the newest generation and newest members, and will be available in the bookroom.

Other materials newly displayed, to be copied, or to be bought in the bookroom were pointed out.

Billie Mahoney also reminded members that her collection of photos of ICKL conferences, since the very first meeting, was exhibited in the bookroom, and worth looking at for those interested in ICKL history.

Respectfully submitted

Marion Bastien, Secretary

FELLOWS MEETING

MONDAY, JULY 30, 2001 - 11:45 AM-1:15 PM

Present: Jacqueline Challet-Haas (Chair), Georgette Amowitz-Gorchoff, Marion Bastien, Odette Blum, Tom Brown, Ray Cook, Mary Corey, Christine Eckerle, Ilene Fox, János Fügedi, Ann Hutchinson Guest, Sheila Marion, Billie Mahoney, Leslie Rotman, Rhonda Ryman-Kane, Muriel Topaz, Lucy Venable, Carl Wolz.

I. Nominations for Executive Committee

An overview of nominations for Board was discussed. Several people accepted to serve in the different positions.

II. Fellowship Applications

Wendy Chu, recommended by Lucy Venable, and Anja Hirvikallio, recommended by Christine Eckerle, applied for Fellowship. Their applications were circulated in advance of the meeting, and most of the Fellows present had a chance to look at material submitted by both applicants.

A presentation of each candidate was done by their respective sponsoring Fellows, followed by direct colleagues appreciations. After discussion a vote was taken. All Fellows present, representing a majority of Fellows, voted in

favor of granting Fellowship to both Wendy Chu and Anja Hirvikallio. They will recommend Wendy Chu and Anja Hirvikallio's applications to the other Fellows who will be asked to vote by mail ballot.

III. Venue for the next conferences

The three possibilities for the 2003 venue - Beijing, Taipei, London - were discussed again. We already recommended an Asian venue for 2003, and with the information we had in hand, the Taipei venue, at the last General Meeting. All possibilities will be discussed again with the membership. Names for a liaison Committee were considered.

For 2005 we would like to consider the London offer. The 2007 venue will be in America.

IV. Nominations for Research Panel

As two members are completing their terms, potential nominations were discussed. Anja Hirvikallio is interested in being nominated. If elected for the Research Panel, her position will be pending the confirmation of her Fellowship election. Other names of potential nominees were proposed. Particularly Labanotation trained people, to keep a balance between Labanotation and Kinetography practitioners.

It was specified that the Research Panel does not need to have 5 members to operate. Code of Regulations states that Research Panel should consist of 3 to 5 members.

If after the elections some absent members show interest in participating in the Research Panel activities, the Research Panel has the option to appoint additional members.

V. Publications

There was a discussion on ICKL publications and options discussed.

The *Index of Technical Matters* is getting out of print. We have the option of reprinting it and/or making it available on the web. The publication also would need to be updated, as it compiles information up to the 1991 conference (content of five more conferences would need to be added). It would be helpful if we could find a notation student to work on the updating.

The ICKL Proceedings are available from 1959 to 1977, with the publication in 1996 of those years' Proceedings recopied and merged in one volume. Copies of recent Proceedings, from 1995 to now are also available.

From 1979 to 1993 there is a gap, and some people are asking for copies.

From discussion, the following points arose: we need to locate the "master" files or clean copies of all out-of-print publication in need; ICKL archives at Surrey University should have copies of all Proceedings; we can copy out-of-print Proceedings on a case by case policy, following the demands, rather than envisaging reprints; we should investigate the possibility to digitize the documents.

The ICKL Bibliography issues, including the merged volumes project and web publication as well as the preparation of the volume 5 edition will be presented and discussed at the General Meeting.

VI. Additional topics

Tom Brown proposed that we consider having, in the future, a sponsored student, to encourage student work, and a sponsored individual, to recognize an ICKL member's contribution. We could announce this with the Call for Papers, and offer registration fees for those sponsored people.

Marion Bastien proposed the idea of individual members sponsoring other members who cannot afford membership fees, being in other economical or currency systems. Tom Brown suggested that the Board could identify those members to possibly sponsor.

Respectfully submitted,

Marion Bastien, Secretary

BOARD OF TRUSTEES MEETING

THURSDAY, JULY 31, 2001 - 11:45 AM-1:15 PM

Present: Odette Blum (Chair), Marion Bastien, Tom Brown, Jacqueline Challet-Haas, Ann Hutchinson Guest, Toni Intravaia, Billie Mahoney, Rhonda Ryman.

I. Nominations for Executive Committee and Research Panel

Billie Mahoney reviewed potential nominees for Executive Committee: for Vice Chair: Christine Eckerle; for Secretary: Kate Thorngren; for Assistant Secretary: Wendy Chu, Jeffrey Longstaff, Minako Nakamura; for Assistant Treasurer: Anja Hirvikallio, Agusti Ros; for Member-at-large: Tina Curran, Patty Harrington Delaney.

For the Research Panel Anja Hirvikallio and/or Christine Eckerle may be interested in being nominees.

Board members will be elected by mail this fall. Research Panel member(s) will be elected at the next General Meeting.

Another position to fulfill is the person in charge of compiling and editing the Volume 5 of Bibliography (Kate Thorngren started this task, but being the potential Secretary it would be better to have someone relaying her).

II. Venue for the next conferences

Odette Blum received the information concerning the Beijing venue from Dai AiLian. The board was reminded that Dai AiLian was the first person to introduce notation in Asia, and there has been a group growing in China since then. The Teachers College at Beijing Normal University will introduce a notation course in 2002 for all dance teachers, so notation will further spread throughout China with those future notation-literate teachers.

Facilities were described: there is a huge campus with cafeteria and housing. Double rooms with bath are US \$ 50, single \$ 30, without bath \$20 and \$15. Meal tickets are \$15 per day. There are also hotels around. There will be a \$5000.00 cost for venue and equipment but Dai AiLian said she could deal with those costs. Two translators into Chinese and from Chinese will be available. Plus there will be an on-site organizer.

Since there is also very much interest in the Taipei venue, which offers the possibility to join other international conferences, we would like to consider a mixed formula, such as a few days of workshops and a few days of conference in Beijing, and a conference in Taipei. ICKL people could go to one or both events. This will be discussed at the General Meeting.

The ease of travel from one to the other country as well as travel fees will have to be investigated.

III. Financial Statement

Toni Intravaia distributed the Financial Statement and presented the Treasury report. She mentioned that interest was earned by placing money in Certificates of Deposit (CDs). Revenue and Expenditures for 1999-2001 were detailed.

Odette Blum mentioned that when ICKL gains non-profit status, there may have to be a change in the write up of the Financial Statement to fit IRS (Internal Revenue Service) requirements.

The proposed budget for 2001-2003 was discussed.

The revenue and expenditures report as well as the proposed budget for the next two years will be submitted to members at the next General Meeting.

Odette Blum explained that the process to get non-profit status may be lengthy. She filed the application in the Spring.

Conference fees should cover fees on site such as reception, technical staff, copying, etc.

IV. Job descriptions

There is a great need for written detailed job descriptions to pass to those Officers who will be elected for 2002 (Vice Chair, Secretary, Assistant Treasurer). It will be useful to get a written description for other positions as well (Chair, Treasurer).

A written description on conference organization to pass to conference organizers will be needed too.

V. Additional topics

Jacqueline Challet-Haas expressed her concerns about the lack of time between the concluding discussions for a technical proposal and the vote. We should allow time in the schedule after the discussions and before the vote for the Research Panel and the authors to write down the final proposals in advance. Tom Brown thought that an option could be to schedule the initial technical sessions in the very first days, in order to allow enough time for discussions and thought before the vote.

Marion Bastien described the different bibliography projects and options going on, or to be decided on. Members present were asked if they knew of students in their Universities who could work on some of these tasks.

Respectfully submitted,

Marion Bastien, Secretary

GENERAL MEETING

WEDNESDAY, AUGUST 1, 2001 - 9:00-10:15 AM

Odette Blum (Chair)

I. Fellowship Application

The members were informed that the Fellows present reviewed Wendy Chu's and Anja Hirvikallio's applications for Fellowship, and approved their applications. A mail ballot will be sent to those Fellows who were unable to attend, with a favorable recommendation from Fellows present.

II. Nominations for Executive Committee

Odette Blum, Chair, reviewed the positions to be filled: Vice Chair, Secretary, Assistant Treasurer, one Member at large, and Assistant Secretary.

The nominees for the Board of Trustees are Vice Chair: Christine Eckerle, Secretary: Kate Thorngren, Assistant Treasurer: Agusti Ros, Member at large: Patty Harrington Delaney and Tina Curran, Assistant Secretary: Wendy Chu.

Anyone else willing to be on the list, or willing to nominate someone (with their agreement) can send their names and a short biography before September 15, 2001.

The Executive Committee will be elected by a mail ballot, to be organized this Fall. New officers will start duties by January 2002.

Odette Blum thanked the outgoing officers for their work: Jacqueline Challet-Haas, Marion Bastien, Inma Alvarez, Rhonda Ryman.

III. Research Panel Election

Two members of the Research Panel, Sally Archbutt and Sheila Marion, are completing their terms. One person offered to serve on the Research Panel, Anja Hirvikallio. It was stated that Research Panel can operate with less than five members.

It was mentioned that Wendy Chu may be co-opted later on by the Research Panel as an associate member. She is interested in participating, but not willing to engage herself both as potential Assistant Secretary and Research Panel member.

Anja Hirvikallio's expertise was presented by Christine Eckerle, prior to the vote. The ballot was organized, and Anja Hirvikallio elected. Confirmation of her election is pending on the confirmation of her Fellowship by this Fall.

IV. Financial Statement

Toni Intravaia presented the Treasury report. She detailed the expenses and expenditures of the last two years, 1999-2001, and the actual balance. She then presented the proposed budget for 2001-2003. It was noted that expenditures were planned to be higher than expenses, as we budgeted \$4000 for the publication of the full bibliography on the web, in a searchable database format.

Odette Blum informed membership that an application was made for ICKL to become a non-profit organization in the US. People from the US will be able to contribute to ICKL and to deduct their contributions from their income taxes. The Treasurer's Report was approved by a show of hands.

V. Venue for the next conference

Odette Blum gave the details she had concerning the Beijing venue, as she had more information from Dai AiLian.

Dai AiLian, first person to introduce notation in Asia, was very keen to have the conference in Beijing. Particularly because Labanotation will be a required course for future dance teachers at the Teachers College at Beijing Normal University in 2002, this means that notation will gradually be taught all over China. So Dai Ailian is very keen to have ICKL in Beijing as a support and impetus to this program. Details on facilities, accommodations and costs were given. Three people – including two translators, will be on site to organize.

Odette Blum recalled why we were interested in having the conference in Taipei, as said in the first General Meeting. The overlap with other conferences from related international organizations offers the possibility to network with other colleagues.

Due to international policy, as it is now, it was mentioned that Chinese members will not be able to get visas for Taipei, but Taiwanese members would be able to get visas to China.

Odette Blum suggested we could consider an event shared by both locations, one part in Beijing, more focused on education, possibly with workshops as well, as we did in Barcelona, and another part in Taipei. Discussion was opened and several possibilities explored.

A vote by a show of hands was done, to see the general preference, with three options proposed: a conference in Beijing, a conference in Taipei, a split conference between Beijing and Taipei. This last option was preferred by the majority.

Odette Blum mentioned that a Committee, including Tom Brown, Ilene Fox, and Carl Wolz, will investigate the possibility of becoming part of the Taipei event, including how to coordinate with the other organizations and the feasibility of a split conference. Their conclusions will be communicated to members, and if need be members will be asked for their opinion by mail.

Members wished to retain the London offer and it was suggested that the Laban Centre be asked if they would be willing to host ICKL in 2005.

VI. Web site

Marion Bastien gave a report on the ICKL web site. Created in 1999, prior to the Barcelona conference, it has been well visited since then. She reminded members that there are several resources available on-line, such as Board members and members' names and e-mail contacts, the list of publications, a form to submit bibliography entries, and several downloadable documents – ICKL constitution, volumes III and IV of the Bibliography, and some papers from the Barcelona conference.

VII. Bibliography – Volume 5

Lucy Venable and Marion Bastien reminded the members that it is important to contribute to the bibliography by submitting entries of notated material. Forms to fill out are available in different formats, in print or on-line.

Volume 5 is in preparation. Jeffrey Longstaff accepted the position as Editor of this volume, which was much appreciated.

VIII. Bibliography - Publication

The next project concerning the bibliography is to make it available on-line. Costs to implement the database on the Internet have been estimated around \$4000, including a "back-office" (the function to add entries regularly), and this amount has been included in the proposed budget.

IX. Conclusion

Odette Blum thanked the people who helped to make this conference successful. On behalf of ICKL she thanked the two on-site organizers, Valarie Mockabee and Sheila Marion, as well as Lucy Venable.

She extended her thanks to students and staff people from OSU: Rachel Boggia, Carrie Houser, Anne D'Aversa, Kim Jensen, Karen Klaverkamp, Jessica Lindberg, Mei-Chen Lu, Chien-Ying Wang, Victoria Watts; John Bohuslawsky, lighting designer and producer for the concert; Mike Kaylor for the technical support, were amongst the many people who contributed to the conference organization.

Muriel Topaz thanked Odette Blum for her work as Chair of the organization.

Sheila Marion thanked the authors of Research papers and reading sessions, the Chairs and Scribes, Research Panel Chair, Tom Brown, as well as Research Panel members.

Respectfully submitted,

Marion Bastien, Secretary

IN MEMORIAM

The loss of two long time ICKL members was reported: Claude Perrottet from Switzerland, and Pia Mlakar from Slovenia/Germany.

Minutes edited with the help of Odette Blum and Kate Thorngren Weglarz.

INTERNATIONAL COUNCIL OF KINETOGRAPHY LABAN

STATEMENT OF REVENUE AND EXPENDITURES

For the period July 1, 1999 to June 30, 2001

REVENUE AND EXPENDITURES IN DOLLARS

Beginning Cash Balance – July 1, 1999		\$12,812.31
During the Two Years the Organization Received:		
Dues	\$4886.14	
Publications	641.19	
Interest from Investments	942.96	
Conference Fees 1999	192.01	
Conference Fees to June, 2001	<u>2840.00</u>	
Total Revenue	9502.30	
Total Cash Available		\$22314.61
During the Two Years the Organization Spent		
Funds in the Following Manner:		
Publications	\$129.50	
1999 Conference Expense	178.23	
1999 Confer. Proceedings	2018.91	
Bibliography Database	1813.80	
Web Site	164.21	
Application for non-profit status	227.29	
2001 Conference Papers	736.06	
2001 Conference Expense	546.49	
Bank Charges (USA & Europe)	272.42	
Executive Committee	<u>784.80</u>	
Total Expenditures	6871.71	
Ending Balance June 30, 2001		\$15,442.90

THIS BALANCE INCLUDES TWO CD'S @ \$5000 each.

Submitted by Toni' Intravaia, Treasurer, ICKL, USA

Assisted by Inma Alvarez, Assistant Treasurer, England

INTERNATIONAL COUNCIL OF KINETOGRAPHY LABAN

STATEMENT OF REVENUE AND EXPENDITURES

For the Period July 1, 1999- June 30, 2001

Actual Budget Accounting 1999-2001 in Dollars

REVENUE

	ACTUAL	BUDGET	DIFFERENCE
Dues	\$4886.14	\$4500.00	\$+386.14
Biblio I	0.00	50.00	-50.00
Biblio II	8.42	50.00	-41.58
Biblio III & IV	71.00	200.00	-129.00
Index	49.18	100.00	-50.82
Conf.Proceedings.	512.59	250.00	+262.59
Conf. Fees 1999	192.01	_____	+192.01
2001 Conf. Fees (USA June)	2840.00	2000.00	+840.00
Interest on Investments	942.96	300.00	+642.96
Total Revenue	\$9502.30		
Cash Balance 7/1/99	12,812.31		
Total Cash Balance	22,314.61		

EXPENDITURES

Publications	\$129.50	2500.00	+2370.50
1999 Conf. Expenses	178.23	_____	-178.23
1999 Conf. Proceedings	2018.91	3000.00	+981.09
Bibliography Database	1813.80	_____	-1813.80
Web site	164.21	_____	-164.21
Application for non-profit status	227.29	_____	-227.29
2001 Conf. Papers	736.06	1000.00	+263.94
2001 Conf. Expenses	546.49	2000.00	+1453.51
Bank Charges	272.42	250.00	-22.42
Research Panel	0.00	300.00	+300.00
Executive Committee	784.30	1000.00	+215.70
Total Expenditures	\$6871.71		
Excess Revenue	\$2630.59		
over expenditures			
Beginning Balance	\$12,812.31		
ENDING BALANCE	\$15,442.90		(includes 2 CD's @ \$5000 each).

Submitted by Toni' Intravaia, Treasurer ICKL USA,

Assisted by Inma Alvarez, Assistant Treasurer, England

INTERNATIONAL COUNCIL OF KINETOGRAPHY LABAN

STATEMENT OF REVENUE AND EXPENDITURES

For the period of July 1, 2001 to June 30, 2003

Proposed Budget for 2001 – 2003 ICKL

REVENUE	DOLLARS
Dues	\$4,500.00
Publications	
Biblio I	50.00
Biblio II	50.00
Biblio III	50.00
Biblio IV	150.00
Index	100.00
Conference	
2001 Proceedings	250.00
2003 Conf Fees	4,000.00
Interest Earned	<u>500.00</u>
Total Revenue	\$9,650.00
EXPENDITURES	
Publications	
Bibliography #5	\$2,500.00
Bibliography Database	4,000.00
Web Site	350.00
Conference	
2001 Conf Proceedings	3,000.00
2003 Conf Papers	1,000.00
2003 Conf Expenses	3,000.00
Bank Charges	250.00
Research Panel	300.00
Executive Committee	<u>1,000.00</u>
Total Expenditures	\$15,400.00

Submitted by Toni' Intravaia, Treasurer, ICKL, USA

Assisted by Inma Alvarez, Assistant Treasurer, England