



ICKL CONFERENCE PROCEEDINGS

STYLE SHEET

Size and margins

- . Length of typed page 23,2 cms / 9,1 inches from upper margin, including footnotes.
- . Width of typed page 15 cms / 5,9 inches from left margin to right margin
- . Headers and footers should be removed.

Margins for US letter format

(paper size = 21,59 x 27, 94 cms / 8,5 x 11 inch.)

- . Upper margin : 2,5 cms / 0,98 inch.
- . Lower margin : 2,24 cms / 0,88 inch.
- . Margins on both sides : 3,29 cms / 1,3 inch.

Margins for A4 format

(paper size = 21 x 29, 7 cms / 8,26' x 11,7 inch.)

- . Upper margin : 2,5 cms / 0,98 inch.
- . Lower margin : 4 cms / 1,58 inch.
- . Margins on both sides : 3 cms / 1,18 inch.

Footnotes

- . All footnotes should be at the end of the paper.

Numbering

- . No page numbering. If you need to do cross-references within your text, use paragraphs numbering.
- . Number the pages in pencil on reverse side when sending hard copy.

Line spacing

- . The text of your presentation should preferably be spaced with a line spacing of exactly 16 points, or single spaced.
- . Double space between paragraphs. No indenting.

Fonts & size

- . Times font
- . Title and text : size 12.
- . Notes, references, bibliographies can use smaller font size.

First page

- . Presentations start on first page (no cover page)
- . Title and author name as follows :

in upper case, bold centered: [space]	TITLE
in lower case, bold, centered : [space]	by
in lower case, bold, centered : [space] [space]	First name Family Name
In lower case, justified right and left	Your text start on the first page.

Illustrations

- . If your presentation includes illustrations (notation examples, charts, photos, etc.) either include illustrations within the text , or send separate documents, labeled, to be included **at the end** of the paper (in which case make in your presentation clear references to the illustrations labels).

Additional headings

- . Add any additional headings such as notes, references, bibliography, appendix, etc . at the end of your text, as follows :

in upper case, bold, justified left: [space]	BIBLIOGRAPHY
In lower case, justified right and left	The item

- . For such listings, follow the usage in your country or in your University.