

BUSINESS MEETINGS

BARCELONA

BOARD OF TRUSTEES MEETING

SATURDAY, JULY 24 1999 - 4:00-6:00 PM

Present: Muriel Topaz (Chair), Inma Álvarez, Marion Bastien, Odette Blum, Jacqueline Challet-Haas, Ilene Fox (Research Panel), Agustí Ros, Lucy Venable.

The meeting included a member of the Research Panel and the Conference Organizer.

I. Meeting Chairs

The attendees checked the lists of members attending the conference in order to appoint chairs and scribes for the technical sessions and chairs for the presentations. Siân Ferguson, Chair of the Research Panel, will not be able to attend the conference; thus Sheila Marion will serve as on-site Chair for the Research Panel. She will be asked to approach those selected as chairs and scribes for the technical sessions, to see if they would be willing to serve. ICKL Chair will do the same for the non-technical session chair appointees. Guidelines for chairs and scribes will be distributed.

II. Opening Session

The opening session on Sunday 25, will include addresses from Agustí Ros, on-site Organizer, Pau Moner, Director of the Institut del Teatre, Muriel Topaz, Chair, and Ann Hutchinson Guest, President. It will be followed by the introduction of each participant, in a more casual way, and various announcements concerning the organization.

III. Fellows Meetings

The Vice Chair (Jacqueline Challet-Haas) will be presenting a technical paper at the conference; thus, Odette Blum will chair the Fellows meetings. At the opening session members wishing to apply for fellowship will be asked to make contact with Odette Blum. The group was aware of 2 pending candidates. The agenda of the Fellows meetings was proposed to the Board of Trustees; it will include the following topics: dissemination of ICKL Bibliographies, status of ICKL archives, fellows applications, nominations of new Research Panel members and of Officers and board of trustees, status of research.

IV. General Meetings

Muriel Topaz proposed the agenda for the two General Meetings; the following topics will be discussed: venue for the next conference, report on the publication of the bibliographies and project for its dissemination, status of ICKL archives, future of ICKL, nominations for Officers and Board of Trustees and for the Research Panel, report on the acceptance of changes in the Constitution, Treasurer's report, and evaluation of the current conference.

V. Archives

ICKL archives are housed at the National Resource Centre for Dance (NRCD), at the University of Surrey (England). A new agreement has to be signed between ICKL and NRCD, to match NRCD's standard agreement. The new agreement will be circulated amongst Trustees and Fellows present, and if no objections arise, Muriel Topaz will be in charge of signing it for ICKL. The new agreement stipulates a more open approach to the use of the archives.

Sally Archbutt has worked in the Archive, to help in identifying the material. She wrote a report which will be circulated. NRCD just edited a catalogue of the archive collection, which will also be circulated. There are missing items in the collection. The list will be posted, and whenever possible, members will be asked to send NRCD the missing documents.

VI. Additional topics

An opening reception is organized for July 25, the day prior to the start of the conference. It has been financed as part of the budget for the conference.

Lunches have been organized in the on-site Cafe during weekdays. Practical details will be given to members after the opening session.

The Treasurers will be available during breaks between sessions, in order for participants to pay conference fees or membership fees.

A few workshops for local participants wanting to be initiated to notation will be organized. Schedules will be announced at the opening session.

Announcement of the daily schedule will be posted on a board in the entrance of the Institut. Members will be asked to consult it, in order to be informed of any changes.

All presentations (except for technical sessions) will be open to local participants, and simultaneous translation has been organized by the Institut del Teatre.

Respectfully submitted

Marion Bastien, Secretary

FELLOWS' MEETING

SUNDAY, JULY 25, 1999 - 5:30-6:30 PM

Present: Odette Blum (Chair), Georgette Amowitz-Gorchhoff, Marion Bastien, Jacqueline Challet-Haas, Christine Eckerle, Ilene Fox, János Fügedi, Els Grelinger, Ann Hutchinson Guest, Ann Kipling Brown, Billie Lepczyk, Sheila Marion, Billie Mahoney, Muriel Topaz, Judy Van Zile, Lucy Venable.

I. Fellowship applications

Two candidates have applied for fellowship, Tom Brown and Jean Jarrell. Their application forms and materials submitted have to be reviewed for the next Fellows meeting, on Thursday, July 29.

II. Research Panel

Christine Eckerle, Siân Ferguson, and Ilene Fox are completing their terms. Siân Ferguson, current Chair, could be nominated again as a member. She will be contacted to see if she wants to serve for another term. Sally Archbutt and Sheila Marion are remaining.

For the next Fellows meeting, there should be nominees. A call for nominations will be made during the first General Meeting. Fellows not present could be approached to see who else would be willing to be on the Research Panel.

It is important to keep within the Panel a balance between the Kinetography and the Labanotation representatives.

János Fügedi expressed his interest in serving again.

III. Status of the Archive

The catalogue of the ICKL Archive Collection, published by NRCD was circulated. It was explained that ICKL has been asked to sign a new agreement with NRCD.

Since a few members present recently visited NRCD, and used their archival resources, a few points were brought forward.

It was noted that to be able to consult the archive, one has to pay fees to NRCD. Members present acknowledged the work and costs it requires to properly house, archive, store, preserve, and catalogue the documents. A proposal was made for ICKL to take an institutional membership to NRCD, if this possibility exists. Such an institutional membership could allow ICKL members to have preferential access to the Archive.

The content of the Archive was discussed. It has been built on from a deposit made by Elinor Hinks, plus documents from Lisa Ullmann, and publications and papers issued. The question arose if correspondence and less official documents should also be included.

Since there are gaps in the collection, including recent years, members present thought that someone should be forming the liaison with NRCD, and making sure that missing documents and current documents be sent to the Archive.

IV. Bibliography

Lucy Venable explained the situation regarding the publication of the bibliographies. Volume 4 has been issued recently, and Mary Jane Warner has finished the mission she was in charge of. Lucy Venable recalled that this recent publication was made possible through a budget allotted by ICKL, equal to \$3,000 Canadian, matched in amount by a grant from York University.

Now we have to decide how we want to continue with the publication of the bibliographies. The following options were put forward: to make the bibliography accessible on the web, to have it in a format such as a database, allowing for searches, to merge the volumes, and/or to update the existing volumes. Mary Jane Warner will be contacted, in order to determine which format(s) the volumes are in (typed or electronic format).

V. Status of ICKL Research

It was noted that fewer research papers were proposed these last years, thus a discussion was led on the status of research. Several issues were raised: topics to be discussed could be brought forward; smaller group discussions could be organized, such as the ones organized at the DNB, with Ann Hutchinson Guest; such small groups could focus on solving theory problems. It was noted that

some presentations were on the edge of research topics, and that more connections could be made between research, workshops and presentations. A discussion ensued around the presentations during this conference. Several papers were not fully related to notation, and their relevance was questioned. The guidelines should be revised to better express our aims. Members expressed that even if all papers did not totally fulfill the goals of ICKL, all were directly related to movement analysis, and thus could enlighten our research. Since many members were not fluent in notation, the possibility of holding teaching sessions during the conference was proposed.

VI. Various

During the meeting, it was noted that it would be most helpful if each of the officers could draw a document on their duties, in order to help the next officers.

Respectfully submitted

Marion Bastien, Secretary

GENERAL MEETING

MONDAY, JULY 26, 1999 - 12:00-1:15 PM

Muriel Topaz, Chair.

I. Nominations for Executive Committee

Muriel Topaz, Chair, reported that a call for nominations for officers had been issued to membership by mail. 6 nominations for Chair had been received; only one, Odette Blum, has agreed to accept the nomination. All other sitting officers agreed to be renominated for their posts.

Muriel Topaz reported that if Odette Blum was elected Chair for the next term, a new member-at-large of the Executive Committee would need to be elected to fill Blum's former post.

Elections for the next term's Executive Committee will be organized after the conference by mail ballot, as stipulated in the by-laws.

Officers present described the work and duties of their positions. The possibility of including an Assistant Secretary amongst officers was discussed.

II. Changes in the Constitution

Muriel Topaz reported that the proposed changes to the by-laws which called for Executive Committee terms of office to be staggered was unanimously approved by mail ballot. This approved change would result in the terms of office for the Vice Chair, the Assistant Treasurer, and the Secretary being 2 years for this election only, and thereafter all terms of office would be for 4 years.

III. Nominations for Research Panel

Members were requested to submit nominations for the Research Panel. From the actual five members, Sally Archbutt and Sheila Marion are remaining on the Panel, and Christine Eckerle, Siân Ferguson, and Ilene Fox are completing their terms with this conference.

Nominations for these posts were sought. Nominees must be Fellows, and are elected by all members attending the conference. The Chair of the Research Panel is then elected by Research Panel members, and is part, as such, of the Executive Committee.

Research Panel members present described the work of the Panel.

IV. Venue for the next conference

Muriel Topaz reported that we have to think of the venue for the next conference, and that it would be even better to think about the next 2 upcoming conferences.

The next conference (2001) should be in America. Sheila Marion offered to see if Ohio State University could host it.

For the conference after (2003) to be held in Europe, Jean Jarrell will see if Laban Centre, London, could host it. Thomas Schallmann will explore on his side the possibility of organizing it in Germany.

Although the rule for conferences is to alternate American venue and European venue, it was discussed whether we should now include as well an Asian venue, every 3 conferences.

Dai AiLian will explore the possibility of holding a conference in Beijing, in 2005.

Other venues can be explored, and offers can be addressed to the Executive Committee.

V. Bibliography

Lucy Venable announced the release of Volume 4 of the bibliography. She presented all the bibliography volumes; volume 1 being the core volume, volumes 2-4 being supplements.

Other ICKL publications were also presented: the Index of Technical Matters and Technical and Non-technical Papers, and the editions of the Conference Proceedings from 1959-1977.

Lucy Venable proposed several questions the members should consider concerning the publication and dissemination of the bibliography. She asked whether we should merge all volumes and/or publish the bibliography on-line or on the Web. She asked how we could continue to update the bibliography. It was proposed that interested people form a group during the conference, in order to explore the various options. Joukje Kolff, Lisa Naugle, Marion Bastien, Ilene Fox will form this group.

To give an example, Ilene Fox, from the Dance Notation Bureau, explained how DNB will give on-line access to their catalogue of Notated Theatrical Dances. It is currently published on-line as a PDF (a cross-platform format) document. In the future it will be posted in a searchable format and more fields will be added, giving additional information.

IV. Presentation of recent publications

Members present gave information on their publications, or on publications they were aware of.

Robert le Diable—the Ballet of the Nuns transcribed from August Bournonville's notes by Ann Hutchinson Guest and Knud Arne Jürgensen, was issued in the Language of Dance Series, Gordon and Breach Publishers.

The *Dictionary of Kinetography Laban*, by Albrecht Knust, the reference book for Kinetography, has been reprinted in its English version by the Instytut Choreologii, Poznan.

Eight Tibetan Folk Dances, recorded by Dai Ailian, has been published as Book 1 of Eight Chinese Ethnic Folk Dance Serial.

Dance in the Field - Theory, Methods and Issues in Dance Ethnography, edited by Theresa J. Buckland, MacMillan Publisher, includes articles on dance ethnography research. Some of them do include notated examples, or analysis related to Laban theories.

Bodrogköz táncai és táncélete, 1946-1948, presents a program of folk dance research done in North-Eastern Hungary, in 1946-1948. Jelenlövő Múlt, Planétás Publ., text in Hungarian.

Lábán-kinetográfia balett-táncosoknak, by János Fügedi, is an elementary teaching guide to notation, for ballet dancers. Planétás Publ., text in Hungarian.

Several titles of the *Advanced Labanotation* series, edited by Ann Hutchinson Guest, are in progress. Titles announced are Sequential Movement, Successions; Hands, Fingers; Floor Work and Basic Acrobatics; Centre of Weight; Handling Objects, Props.

A doctoral thesis on Etienne Decroux and the analysis of his mime technique was completed by Jorge Gayon, at Paris VIII University.

V. Content of the conferences

Muriel Topaz asked members to think of areas they would like to explore in future conferences. During the next General Meeting, a discussion on the future of ICKL is planned.

VI. ICKL Archives

Lucy Venable reported on the ICKL Archives, housed by the National Resource Centre for Dance, at Surrey University.

A report on the Archives, written by Sally Archbutt, was distributed to members. It was reported that some documents were missing in the Archives. Members were asked to consult the list of those missing documents, and whenever possible, to send the documents to Chris Jones, the person in charge of the Archive at NRCD.

Respectfully submitted

Marion Bastien, Secretary

FELLOWS MEETING

THURSDAY, JULY 29, 1999 9:00 - 10:15 AM

Present: Odette Blum (Chair), Georgette Amowitz-Gorchhoff, Marion Bastien, Jacqueline Challet-Haas, Christine Eckerle, Ilene Fox (represented by Sheila Marion), János Fügedi, Els Grelinger, Ann Hutchinson Guest, Ann Kipling Brown, Billie Lepczyk, Sheila Marion, Billie Mahoney, Muriel Topaz, Judy Van Zile, Lucy Venable.

I. In memoriam

The loss of two long time members of ICKL was reported. Maria Grandy, passed away in March 1998, and Helen Priest Rogers passed away in March

1999. Each one contributed greatly to the dissemination of notation in the dance world, and was involved with ICKL activities.

II. Future of ICKL

It was reported that two key people of ICKL have received recognition by CORD: Ann Hutchinson Guest was recognized by CORD for her contributions to Dance Research. Lucy Venable received a Leadership award for her pioneering efforts on behalf of Labanotation. These recognitions, well deserved by Hutchinson and Venable, also indicate the dance community's interest in notation.

Several issues were raised concerning future directions and goals for ICKL.

First of all, the presence of many new members from many countries at this conference was noted, confirming a tendency of the last conferences, and showing how our membership is international. It is important to be aware of that in our plan for the future.

The possibility of having a joint conference with the Benesh and/or the Eschkol-Wachman practitioners was brought up. Some members were in favour of initiating the conference, but thought it was important to keep a focus on ICKL's mission.

Several presentations submitted for this conference did not totally fit the current criteria for presentations at ICKL, but the Executive Committee decided to accept them, in order to allow new researchers to get involved in ICKL activities. The attendance of all new members at all the sessions proved how those new members wanted to participate actively in ICKL discussions. In the future we may have to draw new guidelines in order to determine what is appropriate or not at an ICKL conference. A question was raised concerning the place of Motif Writing within ICKL. At this conference there were several presentations on Motif.

The possibility to have concurrent sessions on several different themes such as technical discussion, reconstruction, pedagogical approaches, movement analysis was evoked. Some members thought it was best to have one thing at a time, and to give the possibility to attendees to go to all sessions.

A reference to other conferences where several conferences are held during the same period was also made, as this format gives participants the chance to attend several conferences.

The structure of this conference, with technical topics in the morning and presentations in the afternoon, was appreciated by members. The good balance between technical and non-technical sessions was also acknowledged.

The focus of the technical sessions, based on a shared understanding of the differences between Labanotation and Kinetography, provided a good working atmosphere, and we should aim for this spirit in the future.

The fact that outside people were able to participate, with a few specific classes organized for them, and with free access to the presentations, was also acknowledged. It was agreed that this is something to think about for future conferences.

For the next conference, we will have to set new guidelines for presentations and to think of a better timing for the call for papers and call for presentations.

III. Fellowship Application

Tom Brown, recommended by Ilene Fox, and Jean Jarrell, recommended by Jacqueline Challet-Haas, applied for Fellowship. Their applications were circulated in advance of the meeting, and after discussion a vote was taken. All

Fellows present, representing a majority of Fellows, unanimously voted in favor of granting Fellowship to both Tom Brown and to Jean Jarrell. They will recommend Tom Brown's and Jean Jarrell's applications to the other Fellows who will be asked to vote by mail ballot.

It was noted that we need to clarify the specifications for submitting an application.

IV. Status of Research

Several possibilities to extend the discussions held during the technical sessions were considered. Initiatives to provide information and allow discussions on the web were reported. For example the Dance Notation Bureau Extension at OSU is building a web page where technical decisions and technical items will be posted.

Discussions rose on how to lead technical sessions in the future and how to stimulate research. The reading sessions on technical topics proved to be appreciated and useful. A strong thematic focus, such as the one at this conference, was valuable and served to deepen the discussions.

Several ways to communicate better on different writing usages were suggested: to include in all scores a standard page summarizing the rules followed in the score; to use the glossary pages in scores to investigate different usages; to make sessions summarizing the discussions held in different countries such as the DNB discussion or the European group discussion.

It was also thought that technical papers should be made available to interested people, and published in additional ways. It was decided that for this year, the research papers, revised, will be published in the forthcoming proceedings.

V. Additional topic

Two scheduled presentations had to be cancelled, as the two authors were unable to attend. The question arose as to whether their papers should be published, even though they were not presented. It was decided that only presented papers are to be included in the Proceedings.

Respectfully submitted,

Marion Bastien, Secretary

GENERAL MEETING

FRIDAY, JULY 30, 1999 11:30 AM - 1:00 PM

Muriel Topaz (Chair)

I. Fellowship Application

The members were informed that the Fellows present (representing the majority of Fellows) reviewed Tom Brown's and Jean Jarrell's applications for Fellowship, and unanimously approved their applications.

A mail ballot will be sent to those Fellows who were unable to attend, with a favorable recommendation from Fellows present.

II. Research Panel Election

The two members of the Research Panel whose terms continue for two more years are Sally Archbutt and Sheila Marion.

The following Fellows offered to serve on the Research Panel in the three vacant positions: Georgette Amowitz-Gorchoff, János Fügedi, Rhonda Ryman, Tom Brown, Jean Jarrell, the two latest having been elected Fellows at this conference.

A ballot was organized. The three members who were elected to serve on the next Research Panel are János Fügedi, Tom Brown and Jean Jarrell. The Panel elects its own Chair.

III. Treasurer's Report

Toni Intravaia presented the Treasury report.

It was decided that we will not raise the dues for the next year.

It was also proposed to change to membership for the calendar year rather than continue the present system of the conference based year. Some adjustments will have to be made for those members who have paid years in advance. It is anticipated that by 2001 all membership will have been adjusted to the calendar year.

The Treasurer's Report was approved unanimously by a show of hands.

IV. Venue for the next conference

Sheila Marion volunteered to organize the 2001 conference at Ohio State University, Columbus, Ohio (USA), but will have to get the agreement of her University before confirming the invitation.

Patty Harrington Delaney offered to investigate the possibility of Southern Methodist University, Texas, hosting the next conference.

Jean Jarrell will investigate the Laban Centre, London (UK) as a possible venue in 2003.

Other proposals should be addressed to the Chair.

V. Bibliography on-line

Joukje Kolff reported on a discussion held before the meeting with Lisa Naugle, Ilene Fox and Marion Bastien.

Volumes 2, 3 and 4, which are in a word-processing format, could be published easily as pdf documents. Pdf format can be published on-line, can be downloaded on the reader's machine, and is readable on any computer platform. It only requires free software to view and print the pdf files.

Volume 1 is not done entirely in a word-processing format. Instead of retyping it, it would be better to remold it in a database format. Volumes 2, 3 and 4 could then be added to the database, and all volumes could be merged together. The choice of the database software needs to be considered, in order to be able to implement it on a server.

To put the bibliography in a database format will require a great deal of work, and the question was asked whether ICKL could allow a budget for this task. An estimate should be done. The possibility to connect this project with a student's project or a student's grant has to be investigated, as some universities do offer such possibilities.

VI. Nominations for Executive Committee

Nominees for the Board of Trustees have been identified by a mail consultation. A Call for Nominees was made for the two member-at-large positions of the Executive Committee. Billie Lepczyk and Billie Mahoney offered to serve on the Committee.

The Executive Committee will be elected by a mail ballot, to be organized this Fall.

To help the Secretary, an assistant to the Secretary was suggested. Joukje Kolff and Kate Thorngren volunteered to share the post. Their nominations were approved unanimously by a show of hands. This will not be an official position, it is to be undertaken on a trial basis. If it is found to be useful, we would need to change the by-laws. Such a change would be submitted to the membership in the future.

VII. Organization topics

Evaluation of the conference were solicited. They can be addressed to Muriel Topaz verbally or in written form.

It would be most useful to have guidelines that would assist in the preparation of future conferences. Tom Brown, on-site organizer in Hong Kong 1997, volunteered to coordinate the creation of these guidelines.

The membership list was circulated and members were asked to check their addresses. It was decided that fax and e-mail addresses will be published in the Proceedings, unless an individual member does not wish his or her address to be published.

Members were asked to disseminate the special flyers printed for the conference, as well as to send press releases in their countries.

ICKL flyers have been made by Odette Blum, and can be requested from her. Members are welcome to disseminate those flyers at any relevant occasion.

Judy Van Zile reported that Ann Hutchinson Guest was recognized by CORD for her contributions to Dance Research, and that Lucy Venable received a Leadership award for her pioneering efforts on behalf of Labanotation. Both recognitions contribute to the visibility of notation as a discipline, as well as being deserved rewards to Hutchinson Guest and Venable.

VIII. Future of ICKL

An open discussion was initiated in order to evaluate this conference, and to draw guidelines for the next one.

Following are some of the points raised during the discussion:

The conference members enjoyed the balance between technical and non-technical sessions. Also appreciated was the fact that technical sessions were very focused, with presentations followed by reading sessions. The diversity of people attending was also viewed as very positive. The fact that presentations were opened to local people, who showed much interest, was also seen as a positive point.

With regard to the quality of the presentations and discussions, it was felt that we should aim for a wider audience, especially because notation serves many current needs. We should invite more local people such as researchers in universities, dancers in companies, etc., to attend the presentations. We should value our work, and inform outside people about our activities.

The size and functioning of the conference was appreciated, as one was able to meet and converse with participants. If we create more publicity and gather a wider audience, we should aim to keep this intimate quality.

The on-site organizers did take care to promote the event to the national dance community. We should try to repeat this, but it will depend on the context. In general, it is also each member's responsibility to advertise and promote our actions to outside people.

Some introductory sessions were organized for outside people the day before and during the conference. Some of them ran simultaneously with regular sessions. It was noted that it would be better not to organize simultaneous sessions for presentations that could be of interest to outside people. A suggestion was made that sessions introducing Labanotation could run alongside technical sessions, for those outside people.

One could view the participants of the conference as three different emerging groups: the fellows or advanced practitioners, the practitioners, and the community at large. It may be beneficial for future conferences to arrange the schedule so that it focuses on each group at different times within the conference.

The place and format of the technical sessions was discussed. Some people felt that the non-technical sessions were valuable; however, we should not lose the technical focus. We might think of designing other means of approaching the research into the theory of the system. We might organize practical sessions involving problem solving. Sheila Marion, on-site acting Chair for the Research Panel, will report on the future of research in the technical report.

The content of the non-technical sessions was also discussed. Some people felt that there must be a relationship between the paper and Laban's work. Others felt that we should have a broader approach, and eventually include other systems of notation or of analysis which do not necessarily stem from Laban's approach. It was suggested that the Executive Committee should choose the topics to be presented depending on the context of the conference.

IX. Conclusion

Muriel Topaz expressed her happiness that the conference was so successful.

On behalf of ICKL she thanked Agustí Ros for having organized the conference in Barcelona. She extended her thanks to Pau Monterde, director of the Institut del Teatre, and to the staff of the Institut. She also thanked the ICKL members present; Marion Bastien, Secretary; Christine Eckerle, Ilene Fox, and Sheila Marion, on the Research Panel; and Sheila Marion, who stepped in as On-site acting Research Panel Chair.

Muriel Topaz, outgoing Chair, was thanked for having led ICKL for the past four years.

Respectfully submitted

Marion Bastien, Secretary