



ICKL Board of Trustees

Call for Nominations

Chair – Term 4 years – 2012 – 2015. Nominee must be a Fellow of ICKL.

1. Shall supervise other Officers and Trustees and the business of the Council;
2. Shall preside at all meetings of the Board of Trustees and of members of the Council;
3. Shall enforce the observance of all governing documents of the Board and the Council and the observance of parliamentary procedure in all Council activities (see By-Laws 7.08); and
4. Shall have such other powers and duties as the Board may, from time to time, prescribe.

Treasurer – Term 4 years – 2012 – 2015.

1. Shall receive and safely keep all money, bills, notes, securities, deeds, leases, mortgages and similar property belonging to the Council, and
2. Shall deal with or disburse the same as directed by the Board or the Chair;
3. Shall keep an accurate account of the finances and business of the Council, including accounts of its assets, liabilities, receipts, and disbursements, together with such other accounts as may be required and hold the same open for inspection and examination by the members of the Board, and the Council;
4. Shall submit such reports and make such filings as may be required by the Board, the Chair or any governmental authority to which the Council is subject;
5. Shall, upon his or her resignation or removal from office, expiration of his or her term of office or when so required by the Board or the Chair, deliver all money and other property of the Council to a successor Treasurer/Assistant Treasurer or to the Chair; and
6. Shall have such other powers and duties as the Board may, from time to time, prescribe.

All are conducted with the joint cooperation of the Assistant Treasurer.

Member-at Large - Term 4 years – 2012 – 2015

1. Shall assist the Officers of the Board in carrying out the administrative duties of the Board; and
2. Shall have other powers and duties as the Chair/Board may, from time to time prescribe.

(Nominations call continued on next page)

Research Panel - Term 4 years - 2012 – 2015. Four (4) candidates.
All candidates must be Fellows of ICKL in good standing.

The Research Panel shall consist of not less than three (3) and not more than five (5) Fellows of the Council.

Members of the Research Panel shall be elected to serve for a period of four (4) years. They shall not be eligible for reelection until they have been absent from the Research Panel for at least two (2) years with the exception of the Chair who may be elected for a second four (4) year term as member of the Panel.

Duties of the Research Panel:

- (i) To send out a call for research papers and guidelines for presentation in the preceding year to the Conference.
- (ii) To receive and review research papers submitted by members of the Council and provide advice and editorial assistance to the authors.
- (iii) To select the papers to be presented at the Conference and to plan the Technical Agenda.
- (iv) To ensure that the prepared technical material is circulated to all members a minimum of four (4) months before the Conference if possible.
- (v) To organize and schedule and arrange the technical presentations for the Conference in collaboration with the Board.
- (vi) To be responsible for explaining to Conference participants technical matters under discussion.
- (vii) To prepare the Technical report for the Conference Proceedings.
- (viii) The Research Panel shall normally meet for 2 - 5 days after the Conference to prepare the Technical Report.

Powers of the Research Panel

- (i) Act as the coordinating body of the Council in all "Technical Matters", as hereafter defined by the Council.
- (ii) Be responsible for adequate preparation of technical materials to be presented at any meeting of the members of the Council; subject to rules stated in the By-Laws Section 8.
- (iii) Report regularly to the Board on the work of the Research Panel.
- (iv) Have the power, by the majority vote of all members of the Research Panel, to appoint up to two (2) additional members of the Research Panel.
- (v) Have the power to appoint research committees as it or the Council deem appropriate to carry on the business of the Research Panel; such committees shall report directly to the Research Panel.
- (vi) Work within the biennial budget approved by the General Meeting of the Council; subject to regulation by the Board.
- (vii) Have such other powers and duties as the Council may, from time to time, prescribe and state in the Council's By-Laws.

Chair of the Research Panel –

A Chair or Co-Chairs shall be elected from among the members of the Research Panel by a majority vote of the members of the Research Panel. The Chair/Co-Chairs shall serve for a term of two (2) years and may be re-elected to one additional term in office.

The Chair/Co-Chairs shall keep record of expenses of the Research Panel and shall submit a report of expenses to the Treasurer prior to each General Meeting.